

## PRIVACY STATEMENT

### for processing operations related to the public EDA website

#### 1. INTRODUCTION

This Privacy Statement describes the measures taken by EDA to protect your personal data, when handled and processed by EDA, and what rights you have as a data subject. EDA protects the fundamental rights and freedoms of natural persons and in particular their right to privacy with respect to the processing of personal data (Article 1.1 of Regulation (EC) 45/2001 on the protection of individuals with regard to the processing of personal data by the Institutions and EU bodies).

#### 2. CONTROLLER OF THE PROCESSING OPERATION

The controller that determines the purposes and means of the processing of personal data is the EUROPEAN DEFENCE AGENCY (EDA).

#### 3. PURPOSE OF THE PROCESSING OPERATION

The purpose of the processing operation is to provide information to the public, to keep stakeholders informed of the activities of the European Defence Agency and to allow participation, serving the principle of public information and transparency. Personal data is processed in order to send e-news and postal sending of hard-copy EDA magazines and to allow registration for conferences and forums for data subjects interested in EDA activities.

#### 4. DATA PROCESSED

Data processed are the following:

- personal data provided by the data subject on a voluntary basis (e.g. name, function, contact details)
- personal data contained in publications on the website on EDA activities (e.g. name, photo, contact details)
- no sensitive data is involved in this processing

#### 5. RECIPIENTS OF THE DATA

The internal recipients of the data are the Media and Communication Unit, IT Unit and other Units involved in a specific project or conference. The information will not be communicated to third parties unless necessary for the purpose outlined above.

#### 6. PROTECTION AND SAFEGUARDING OF DATA

Data is processed in accordance with the high security standards established by EDA. Personal data within the EDA network is restricted so that only staff can access, as relevant.

## **7. RIGHT OF ACCESS AND RECTIFICATION OF THE DATA**

As a data subject you have the right to access your personal data and the right to correct any inaccurate or incomplete personal data, as well as to request the removal of your personal data, which will be implemented within 14 working days after the request has been deemed legitimate. If you have any queries concerning the processing of your personal data, you may address them to the data controller at the following mailbox: [info@eda.europa.eu](mailto:info@eda.europa.eu).

For e-news or paper magazines there is also the possibility to unsubscribe. Such requests are automatically treated within two working days.

## **8. TIME LIMIT FOR STORING DATA**

Data will be kept as long as needed to serve the purpose for which they have been gathered or until the data subject indicates that he/she wants the data to be removed. If not needed anymore, the data will be deleted within 6 months.

## **9. LEGAL BASIS FOR THE PROCESSING OPERATION**

The legal basis for the data processing is Article 5(a) of Regulation (EC) 45/2001 since the processing is necessary for the performance of a task carried out in the public interest and Article 31 of Council Decision (CFSP) 2015/1835 of 12 October 2015 defining the statute, seat and operational rules of the European Defence Agency.

## **10. CONTACT DPO**

In case you have any questions or queries concerning data protection at the European Defence Agency, you can also contact the Data Protection Officer at [dataprotection@eda.europa.eu](mailto:dataprotection@eda.europa.eu).

## **11. RECOURSE TO EDPS**

As a data subject you have the right to have recourse at any time to the European Data Protection Supervisor (<http://www.edps.europa.eu>) at [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

## **12. ADDITIONAL INFORMATION**

More information on Data Protection at the European Defence Agency can be obtained on our public website <http://www.eda.europa.eu/info-hub/data-protection>.